

We are a non-governmental social service organisation and our mission is to curb the spread of HIV and to provide care and support for those infected with or affected by HIV and AIDS. We are looking for qualified persons for the following post:-

## Programme Officer (Men to Men/Ethnic Minorities)

## Responsibilities:

- Support the project in-charge to develop, implement and evaluate public training projects of prevention and intervention of HIV / AIDS;
- Coordinate & implement program;
- Support casework & assessment services for service users;
- Assist in managing the work areas related to prevention, education or patient service;
- Assist ad-hoc assignment as required.

## Requirements:

- Bachelor Degree in any disciplines (Social Sciences/Social Work/Psychology and Counselling/Public Health will be an advantage)
- 1-2 year(s) working experience preferably, fresh graduates are also welcome;
- Outgoing, self-motivated and innovative with good interpersonal skills;
- Experience working in an NGO or charity organization is an advantage;
- With report writing, project and case management skills are favorable; and
- Good command of written and spoken English and Chinese, knowledge of Putonghua is a plus.

Salary commensurate with experience and qualifications.

## **Application**

Please submit an application letter and CV in English together with the present and expected salary to the Human Resource Department, Hong Kong AIDS Foundation, by mail to 5/F, Shaukeiwan Jockey Club Clinic, 8 Chai Wan Road, Shaukeiwan, Hong Kong or email to <a href="https://hreads.com">hr@hkaf.com</a>.